

## JOB OPPORTUNITY

### DEPARTMENT OF MENTAL HEALTH & ADDICTION SERVICES OFFICE OF THE COMMISSIONER INFORMATION TECHNOLOGY ANALYST 3

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** Candidates who are on the current exam list for Information Technology Analyst 3 and State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer

**Location:** 410 Capitol Avenue, Hartford, Ct 06106

**Job Posting No:** OC23529

**Hours:** 1<sup>st</sup> shift, Monday – Friday, 8:30 a.m. – 4:00 p.m., 35 hours per week

**Salary Range:** (EU 30) \$78,702.00- \$101,107.00

**Posting Date:** October 14, 2015 **Closing Date:** October 28, 2015

**Eligibility Requirement:**

Candidates must have applied for and passed the Information Technology Analyst 3 exam and be on the current certification list promulgated by the Department of Administrative Services for this classification. State employees currently holding the above title or those who have previously attained permanent status may apply for lateral transfer. **Applicants will not have the opportunity to take the exam prior to the above closing date to qualify for this particular vacancy.**

**Duties may include but not limited to:** Lead software developer and support on Billing Interfaces and related components; Acts as project Team lead, overseeing technical staff and other team members on development projects;- Plans, coordinates, and directs multiple projects of assigned staff;- Ability to create Business requirements and Design specifications; Prepares necessary procedural specifications to meet Requirements/Specs.; Create and maintain moderate to complex SSRS reports and T-SQL queries; Create ad-hoc SQL to research data questions and/or issues; Perform code reviews, data validation, and system testing; Manages planning, analysis, design, selection, installation and implementation of new technologies; Ability and willingness to mentor and train analysts, developers, and users, on new and existing Procedures and Applications; Reviews work of assigned personnel and serves as consultant and/or troubleshooter; Facilitates meetings; Communicates and interacts closely with members of Management, IT, and Business Owners/Teams; Makes recommendations for software purchases; Acts as liaison to hardware and/or software vendors, system developers, programmers, and management.

**Knowledge, Skills and Ability:**

Considerable knowledge with Microsoft .NET framework 4.5, Microsoft C# and Applications development. Windows Forms applications, Web services, Entity framework, and Secure FTP-(SFTP); Microsoft SQL Server 2008/2012, T-SQL, Stored Procedures, Functions, and Views; Microsoft Visual Studio 2012 and SQL Server Management Studio-(SSMS); Microsoft SQL Server Reporting Services-(SSRS) and SQL Server Integrated Services-(SSIS), Business Intelligence-(BI) tools; Working knowledge with Microsoft Word, Excel, Visio, Outlook, and Adobe PDF reader; Considerable knowledge of the principles of systems analysis, design, development and testing; of project management principles, System Development Life Cycle-(SDLC), and Agile methodologies; - Demonstrated ability to assist in producing requirements-related documentation for projects and system enhancements; Knowledge of applications system development principles and techniques; Considerable analytical and problem solving skills. Ability to prepare correspondence, manuals, reports, and documentation; provide time estimates for assignments and meet scheduled deadlines. interpret and translate high-level Business Requirements into a detailed Design Specification to then Code from; perform Quality Assurance Testing of Applications, Reports, etc. from Requirements/Design Specifications and document software discrepancies; learn/query the various Data Source systems in order to verify the accuracy of Code when compared to the written Specifications; create/write Test Plan(s) from Requirements/Design Specifications; resolve software discrepancies and re-test until all known Issues have been resolved; do ad-hoc SQL to research data questions, identify root causes, and interact closely with peers and Business owners and End-users is essential. Must be a Team player. Excellent written and verbal skills required. - Clinical experience/background preferred.

**Note:** The filling of this position will be in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules, if applicable.

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit the State of Connecticut Application for Examination and Employment (CT-HR-12). The position number must be noted at the bottom of Page One of the State of Connecticut Application (CT-HR-12).

**PLEASE SEND APPLICATION TO:**

**DMHAS/Office of the Commissioner**

**Human Resources  
410 Capitol Avenue, 4<sup>th</sup> Floor  
Hartford, CT 06106  
Fax: (860) 418-6697  
[Maria.D.DeJesus@ct.gov](mailto:Maria.D.DeJesus@ct.gov)**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.